

**WAYS AND MEANS PERSONNEL/HUMAN SERVICES
COMMITTEE OF THE WHOLE
AGENDA**

TUESDAY, JUNE 4, 2024

4:00 PM

COMMISSION CHAMBERS, FOURTH FLOOR, BAY COUNTY BUILDING

PAGE NO.

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE**
- IV. CHANGES TO AGENDA**
- V. APPROVAL OF AGENDA**
- 25-27 **VI. MINUTES (5/7/24)**
- VII. PUBLIC INPUT**
- VIII. PETITIONS AND COMMUNICATIONS**
 - A. (4:00 P.M.) Presentation by Rebecca Brandt, Bay County Mosquito Control Manager Re: Mosquito Control Program Overview (Receive)**
 - 1 **B. City of Midland Planning Commission – Notice of Public Hearing for Master Plan (Receive)**
 - C. Bay County Board of Commissioners – Placement of Millage Question on November 2024 Ballot (Seeking Board authorization of Pool millage question on November 5, 2024 ballot – resolution to be provided prior to meeting)**
 - 2-3 **D. Bay County Prosecutor - National Child Welfare Law Conference 2024 Travel Request (Seeking Board approval for Assistant Prosecutor Erica Day’s travel to attend the 2024, National Child Welfare Law Conference from August 11-14, 2024, in Salt Lake City, Utah; approval of required budget adjustment – proposed resolution attached)**
 - 4-5 **E. Bay County Register of Deeds - Agreement with Computer Systems Incorporated (CSI)/Equity Protect (Seeking Board approval of agreement; authorization for Board Chair to sign required documents – proposed resolution attached)**

6-11 F. Bay County Fair Board – Acceptance of MDARD and Gerstacker Grant (Seeking authorization to accept grants; authorization for the Fair Board Representative to sign required documents; approval of required budget adjustments – proposed resolution attached)

G. Environmental Affairs & Community Development Department

12-14 1. Environmental Affairs & Community Development Director - Linwood Scenic Access Site Award Funding (Seeking Board authorization to accept and spend awards and any future awards specific to the Linwood Scenic Access Site Improvement Project; authorization for Board Chair to sign any documentation necessary to accept and transfer funds to Fraser Township through an interlocal agreement to carry out the Linwood Scenic Access Site Project; approval of required budget adjustments – proposed resolution attached)

15-16 2. Mosquito Control Manager - Placement of Millage Question on November 2024 Ballot (Seeking Board authorization of Mosquito Control millage question on November 5, 2024 ballot – proposed resolution attached)

H. Personnel Director

17-19 1. Animal Services - Animal Control Officer position hired at the 1-year rate (Seeking Board approval to hire selected candidate at 1-year rate of \$23.90/hour (TU09); approval of required budget adjustments – proposed resolution attached)

I. Finance Officer

20 1. Analysis of General Fund Equity 2024 (Receive)

21-22 2. Update Regarding Executive Directive #2007-11 (Receive)

23 J. Payables – General (Proposed resolution attached)

IX. REFERRALS

24 A. Committee of the Whole (5/14/24) - Community Corrections Manager - Fieldware LLC. Software Contract (Referred back to Committee of the Whole for review)

X. UNFINISHED BUSINESS

XI. NEW BUSINESS

XII. CLOSED SESSION (WHEN REQUIRED)

XIII. MISCELLANEOUS

XIV. ANNOUNCEMENTS

XV. ADJOURNMENT

PLEASE NOTE: THE COMMITTEE CHAIR HAS REQUESTED THAT ANY ELECTED OFFICIAL DEPARTMENT/DIVISION HEAD PLACING AN ITEM ON THIS AGENDA BE PRESENT OR HAVE A REPRESENTATIVE PRESENT TO SPEAK TO THEIR REQUEST AND/OR ANSWER ANY QUESTIONS POSED BY COMMITTEE MEMBERS.

If any participants plan to be present via Zoom, please contact Nick Paige prior to the meeting (paigen@baycounty.net).

Join Zoom Meeting

<https://us02web.zoom.us/j/81694266170>

Meeting ID: 816 9426 6170

Passcode: 547697

One tap mobile

+13126266799,,81694266170#,,,,*547697# US (Chicago)

+19292056099,,81694266170#,,,,*547697# US (New York)

The County of Bay will provide necessary and reasonable auxiliary aids and services such as signers for the hearing impaired and audio tapes of printed materials to individuals with disabilities upon 10 days' notice to the County of Bay. Individuals with disabilities requiring auxiliary aids or services should contact the County of Bay by writing or calling:

Amber Davis-Johnson, ADA Coordinator
Corporation Counsel
515 Center Avenue
Fourth Floor, Bay County Building
Bay City, MI 48708
989-895-4131



City Hall • 333 West Ellsworth Street • Midland, Michigan 48640-5132 • 989.837.3300 • 989.835.2717 Fax • www.cityofmidlandmi.gov

May 22, 2024

Bay County Board of Commissioners
515 Center Ave, Ste 405
Bay City, MI 48708

To Whom It May Concern:

In accordance with the requirements of the Michigan Planning Enabling Act (Act 33 of 2008), this letter serves as notice to you that the City of Midland, Michigan has prepared a proposed Master Plan for the City and will hold a public hearing on that plan. The public hearing will be held at the regular meeting of the City of Midland Planning Commission scheduled for Tuesday, June 11, 2024 at 7:00 p.m. at Midland City Hall, 333 W. Ellsworth Street, Midland, Michigan 48640.

You can review the proposed plan and background information on this project online at www.midlandcitymodern.com. Printed copies of the plan are also available for review at Midland City Hall and the Grace A. Dow Memorial Library.

You are invited to provide your comments on the proposed plan in any of the following ways:

By Mail: City of Midland Planning Commission
c/o Planning Department
333 W. Ellsworth St.
Midland, MI 48640

By Email: citymodern@midland-mi.org

By Phone: (989) 837-3374

Thank you for your continued participation in this important project.

Sincerely,

Jacob Kain, AICP
Assistant City Manager for Development Services

BAY COUNTY PROSECUTING ATTORNEY NANCY E. BORUSHKO

TO: Tim Banaszak, Chair
Committee of the Whole

FROM: Nancy E. Borushko *NEB*
Bay County Prosecutor

RE: Request for employee to travel to Utah

DATE: May 20, 2024

Request

We request that this be placed on the Agenda for the next Committee of the Whole Meeting.

Background

Assistant Prosecutor Erica Day has been invited to attend the National Association of Counsel for Children's 47th Annual National Child Welfare Law Conference. The conference is August 12-14, 2024, at the Hyatt Regency in Salt Lake City, UT. Air travel to UT will be on August 11, 2024.

Financial Impact

There will be no financial impact to the Prosecutor's Office budget, as all costs related to this conference will be paid for by Probate Court with a grant they have received from DHHS. Probate Court will pay for airfare, hotel, food, mileage, etc. Probate Court will make all travel arrangements for Ms. Day.

Request/Recommendation

That the Ways & Means Committee approve Ms. Day's travel to attend the 2024 National Child Welfare Law Conference in Salt Lake City, UT, August 11-14, 2024, and that this matter be then forwarded to the Board of Commissioners for their approval.

cc: Vaughn J. Begick, Board Chairman
Tim Banaszak, Committee Chair
Shawna Walraven, Finance Officer
Kim Priessnitz, Asst. Finance Officer
Amber Davis-Johnson, Corporation Counsel
Jayson Hoppe, Legal Contract Coordinator

BAY COUNTY COURT FACILITY, 1230 WASHINGTON, STE. 768, BAY CITY, MI 48708

TELEPHONE (989) 895-4185 FAX: (989) 895-4167
TDD [HEARING IMPAIRED] (989) 895-2059

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)

WHEREAS, Bay County Assistant Prosecutor Erica Day is invited to attend the National Association of Counsel for Children's 47th Annual National Child Welfare Law Conference; and

WHEREAS, The conference is to be held August 12-14, 2024, at the Hyatt Regency in Salt Lake City, Utah, with travel to Utah on August 11, 2024; and

WHEREAS, There will be no financial impact on the Prosecutor's Office budget, as all costs related to this conference will be paid for by the Probate Court with a grant they have received from the Department of Health & Human Services (DHHS); and

WHEREAS, Probate Court will pay for airfare, hotel, food, mileage, etc., and will make all travel arrangements for Ms. Day; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves Bay County Assistant Prosecutor Erica Day's travel to attend the National Association of Counsel for Children's 47th Annual National Child Welfare Law Conference in Salt Lake City, Utah, from August 11-14, 2024, utilizing DHHS grant funding provided by the Probate Court; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Prosecutor - National Child Welfare Law Conference 2024 – Travel Request

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



Brandon Krause

Bay County Register of Deeds

515 Center Ave., Suite 102
Bay City, MI 48708
www.baycounty-mi.gov/rod

JILL M. RAYNAK
Chief Deputy Register of Deeds
Phone (989) 895-4228
Fax (989) 895-4296
TDD (989) 895-4049

Date: May 29, 2024
To: Tim Banaszak, Committee of the Whole Chair
From: Brandon Krause, Bay County Register of Deeds **BK**
Subject: Contract Agreement with Computer Systems Incorporated (CSI)/Equity Protect, Property Theft Prevention Program

Request:

Board approval of Contract between Bay County Register of Deeds and (CSI)/Equity Protect.

Background:

Property theft is ramping up across the nation. The Bay County Register of Deeds is taking proactive steps to prevent property theft before it can happen. Equity Protect will be a huge asset to the constituents of Bay County, along with our current property fraud notification program.

Finances:

There is no cost to the County of Bay.

Recommendation:

That the Bay County Board of Commissioners approve the contract between the Bay County Register of Deeds and CSI for Equity Protect. Also, the Board Chair signs all/any documents associated with the implementation of Equity Protect.

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)

WHEREAS, Property theft is ramping up across the nation and Bay County Register of Deeds is taking proactive steps to prevent property theft before it can happen; and

WHEREAS, Utilizing Equity Protect will be an asset to the constituents of Bay County, along with the current property fraud notification program already in use; and

WHEREAS, There is no cost to the County of Bay; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves the Agreement with Computer Systems Incorporated (CSI) for Equity Protect and authorizes the Chairman of the Board to execute said Agreement on behalf of Bay County (Register of Deeds) following Corporation Counsel review and approval.

TIM BANASZAK, CHAIR
AND COMMITTEE

ROD - Agreement with Computer Systems Incorporated (CSI)/Equity Protect

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



159th Bay County Fair and Youth Exposition
August 6-10, 2024

800 Livingston Street
PO Box 633
Bay City, MI 48707
989-895-3744
mibaycountyfair@gmail.com
www.baycountyfair.com

May 24, 2024

**Mr. Vaughn Begick, Chairman
Bay County Board of Commissioners
515 Center Ave
Bay City MI 48708**

**Bay County Board of Commissioners
515 Center Ave
Bay City MI 48708**

The Bay County Fair and Youth Exposition Board has received notification the following capital improvement grants were approved and awarded for our livestock and grandstand area improvement project:

- 1. 2024 MDARD (Michigan Department of Agriculture and Rural Development) Capital Fair grant for \$100,000.**
- 2. Gerstacker Foundation grant for \$30,000.**

We request permission to accept the grants.

Thank you for your consideration,

Mary Jo Brandt, President, Board of Directors



STATE OF MICHIGAN
DEPARTMENT OF AGRICULTURE
AND RURAL DEVELOPMENT

GRETCHEN WHITMER
GOVERNOR

DR. TIM BORING
DIRECTOR

May 3, 2024

Mary Jo Brandt
mibaycountyfair@gmail.com
Bay County Fair and Youth Exposition

RE: 2024 County Fair Capital Improvements Grants

On behalf of the Michigan Department of Agriculture & Rural Development, I would like to thank you for submitting a grant proposal for the 2024 County Fair Capital Improvements Grants Program.

Upon review of your proposal, the Joint Evaluation Committee and Director Boring have recommended your proposal to be awarded in the amount of \$100,000 with match funds provided by the fair in the amount of \$59,201.42.

In the coming weeks, we will be sending you an electronic grant agreement document to sign and return to us for our signature. Approved projects cannot begin or incur any costs until a signed grant agreement is in place. As a reminder, this is a cost reimbursement program. The grant agreement will outline the reporting and payment schedule.

By this time, you should be registered as a State vendor. In accordance with Public Act 533 of 2004, payments under this contract must be processed by electronic funds transfer (EFT). Grantees are required to register to receive payments by EFT at the contract and payment express website ([AdvantageVSS - SIGMA VSS \(michigan.gov\)](http://AdvantageVSS-SIGMAVSS.michigan.gov)).

If you have any questions, please contact me at Cell: (517) 285-8463 or ebelst@michigan.gov. Congratulations on receiving an award recommendation!

Sincerely,

Tracy Ebels

Tracy Ebels
Financial Specialist

GG 24*

Grant Agreement
Regarding the
Livestock Arena Upgrade Project
Between the
Michigan Department of Agriculture and Rural Development
and
Bay County Fair and Youth Exposition

**Michigan Department of Agriculture and Rural Development
Livestock Arena Upgrade Project**

By authority granted under Act No. 119 of the Public Acts of 2023, the Michigan Department of Agriculture and Rural Development, (hereinafter the "Grantor") hereby agrees to provide the Bay County Fair and Youth Exposition (hereinafter, the "Grantee") with grant assistance subject to the terms and conditions, and limitations as set forth herein.

The total amount of grant assistance hereby offered is \$100,000.00.

The grant shall be effective from May 13, 2024 to August 31, 2025.

If the project is not completed in the initial period, a grant extension may be considered by the Grantor. Approval of an extension is not guaranteed and is dependent on the Grantee's compliance with the enclosed Terms and Conditions. If the Grantee requires an extension, the Grantee should contact the Grant Administrator as soon as it is evident an extension is needed. Any request for extension must be made to the Grant Administrator in writing before the expiration of the grant.

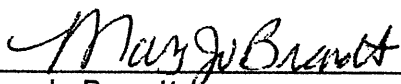
Funds will be made available for this program in accordance with the attached Terms and Conditions.

This grant is valid contingent upon the availability of funds. If the Grantor's funds are reduced by the Legislature as part of a budget reduction or reduced for any other reason, this grant may be reduced or canceled.

This grant does not commit the State of Michigan or the Department of Agriculture and Rural Development to approve requests for additional funds not contained in this grant.

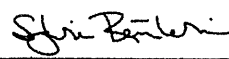
Grantee accepts the grant and agrees that the funds made available through the grant will be used only as set forth herein.

Dated this 21st day of May, 2024



Mary Jo Brandt
Bay County Fair and Youth Exposition

Dated this 22 day of May, 2024



Sylvia Renteria, Director of Finance and Budget
Executive Office

ROLLIN M. GERSTACKER FOUNDATION

P.O. BOX 1945
MIDLAND, MICHIGAN 48641-1945

May 13, 2024

Ms. Mary Jo Brandt
Bay County Fair and Youth Exposition
800 Livingston Street
P.O. Box 633
Bay City, MI 48707

Dear Ms. Brandt:

We are pleased to report that the Trustees have approved a grant in the amount of \$30,000 for the Cultivating Livestock Experiences Project at the Bay County Fair and Youth Exposition. Our check for the full amount is enclosed.

By endorsing and depositing this check, you warrant that there has been no change in your I.R.S. tax classification as an organization described in Internal Revenue Service Code Sections 501(c)(3) and 509(a)(1), (2) and (3).

Please provide us with a receipt or other acknowledgment of this gift, and include the date received, amount, check number and the following statement: "No goods or services were received in return for this gift." Failure to provide this documentation may put future grants in jeopardy.

We are delighted to provide this support.

Sincerely,



Lisa J. Gerstacker
President & CEO

Enclosure: Check No. 14741

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)
WHEREAS, On April 16, 2024, the Bay County Board of Commissioners approved resolution no. 2024-54 authorizing the Bay County Fair and Youth Exposition to submit grant applications to the Michigan Department of Agriculture and Rural Development (MDARD) and the Gerstacker Foundation for its livestock and grandstand area improvement project; and
WHEREAS, The Bay County Fair and Youth Exposition has received notification the following two (2) capital improvement grants were approved and awarded:

1. 2024 MDARD (Michigan Department of Agriculture and Rural Development) Capital Fair grant for \$100,000
2. Gerstacker Foundation grant for \$30,000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the Bay County Fair and Youth Exposition Board to accept the awarded grants from the Michigan Department of Agriculture and Rural Development (MDARD) in the amount of 100,000 and the Gerstacker Foundation in the amount of \$30,000; Be It Further
RESOLVED That the Fair Board Representative is authorized to execute, and submit electronically (if required) grant award documents and any related contracts following Corporation Counsel review and approval; Be It Finally
RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Fair Board – Acceptance of grants – Gerstacker/MDARD

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**BAY COUNTY DEPARTMENT OF
ENVIRONMENTAL AFFAIRS
& COMMUNITY DEVELOPMENT**

515 Center Avenue, Suite 501
Bay City, Michigan 48708

Phone 989-895-4135

Fax 989-895-4068

TDD 989-895-4049

<http://www.baycounty-mi.gov>



JAMES A. BARCIA
County Executive

LAURA OGAR, DIRECTOR
ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Gypsy Moth Suppression Program
Mosquito Control
Saginaw Bay Restoration
Transportation Planning

MEMORANDUM

Date: May 28, 2024

TO: Commissioner Tim Banaszak, Chair
Committee of the Whole

FROM: Laura Ogar, Director
Environmental Affairs & Community Development

RE: Authorization to Accept and Spend Linwood Scenic Access Site Award Funding

Background: The Linwood Scenic Access Site Improvement Project has been underway for several years and the project is now moving into the construction phase. Bay County Executive Jim Barcia has allowed me to spend a portion of my time assisting Fraser and Kawkawlin Townships and the Linwood community on fund raising over the past two years and we have received a number of grant awards. Along with the very much-appreciated contribution of \$110,000 approved by the Bay County Commissioners the project is now ready to begin construction of Phase 1, the 400' seawall and the new public greenspace. Phase 2, comprised of the 600' ADA Trail and other recreational amenities will be constructed immediately afterward using primarily DNR Land and Water Grant funds (\$204K). The DNR has signed off and approved all necessary construction documents and bids are being awarded. All local funding awards and local contributions to the project will need to be spent first on Phase 1. Much of the project funding was awarded directly to Fraser Township who is serving as the Owner. However several grants were awarded to the project and sent to Bay County and we need to be able to authorize the acceptance and expenditure of these funds towards the Linwood Scenic Access Site improvement project at this time.

Finance/Economics:

Linwood Scenic Access Site awards include: Consumers Energy Foundation \$25,000
Dow Chemical Foundation \$48,000
Bay Area Community Foundation/Dow \$43,000
Russell H. and Maxine E. Smith Foundation \$20,000
Bay County ARPA Funds \$110,000

Recommendation: The Director of Environmental Affairs and Community Development recommends authorization to accept existing and future funding awards specific to the Linwood Scenic Access Site Improvements and authorization to spend the funding exclusively on the project. Request authorization for the Board Chair to sign any documentation necessary to accept and transfer funds to Fraser Township through an interlocal agreement to carry out the Linwood Scenic Access Site project and all budget adjustments pending the Finance Director review and Corporate Counsel approval.

cc: James Barcia, Amber Davis-Johnson, Shawna Walraven, Lindsey Arsenault

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)

WHEREAS, The Linwood Scenic Access Site Improvement Project has been underway for several years and the project is now moving into the construction phase; and

WHEREAS, Bay County Executive Jim Barcia has allowed the Director of Environmental Affairs and Community Development to spend a portion of time assisting Fraser and Kawkawlin Townships and the Linwood community on fund raising over the past two years resulting in several grant awards; and

WHEREAS, Additionally, the Bay County Board of Commissioners approved the appropriation of \$110,000 of ARPA funding towards the project (Resolution No. 2022-248 - Amended 12/12/23); and

WHEREAS, The project is now ready to begin construction of Phase 1, the 400' seawall, and the new public greenspace. Phase 2, comprised of the 600' ADA Trail and other recreational amenities, will be constructed immediately afterward using primarily DNR Land and Water Grant funds (\$204,000). The DNR has signed off and approved all necessary construction documents and bids are being awarded; and

WHEREAS, All local funding awards and local contributions to the project must be spent first on Phase 1. Much of the project funding was awarded directly to Fraser Township which is serving as the owner. However, several grants were awarded to the project and sent to Bay County and at this time, it is requested that Bay County authorize the acceptance and expenditure of these funds towards the Linwood Scenic Access Site Improvement Project; and

WHEREAS, Linwood Scenic Access Site awards include:

- Consumers Energy Foundation: \$25,000
- Dow Chemical Foundation: \$48,000
- Bay Area Community Foundation/Dow: \$43,000
- Russell H. and Maxine E. Smith Foundation: \$20,000
- Bay County ARPA Funds: \$110,000; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes the acceptance and spending of the aforementioned awards and any future funding awards specific to the Linwood Scenic Access Site Improvement Project; Be It Further

RESOLVED That the Chairman of the Board is authorized to sign any documentation necessary to accept and transfer funds to Fraser Township through an interlocal agreement to carry

out the Linwood Scenic Access Site Project following Finance and Corporation Counsel review and approval; Be It Further

RESOLVED, That the applicant/recipient departments are required to work with the Finance Department whose staff will provide financial oversight of said awards; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Environmental Affairs – Acceptance of Linwood Scenic Access Site Award Funding

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY MOSQUITO CONTROL

810 Livingston Street
Bay City, Michigan 48708

REBECCA BRANDT, MANAGER

brandtr@baycounty.net

Phone (989) 894-4555

Fax (989) 894-0526

<http://www.baycounty-mi.gov>



JAMES A. BARCIA

County Executive

LAURA OGAR, DIRECTOR

ogarl@baycounty.net

Community Initiatives
Geographic Information Systems
Forest Sustainability
Mosquito Control
Transportation Planning

MEMORANDUM

To: Commissioner Tim Banaszak, Chairman
Committee of the Whole

From: Rebecca Brandt, Manager
Bay County Mosquito Control

Date: May 17, 2024

Re: Request to Place Mosquito Control Millage Renewal Language on the 2024 Ballot

BACKGROUND:

The Mosquito Control millage has been highly supported by Bay County residents since 1976; the last ballot proposal in 2016 was approved by 84% of voters. The current millage has expired and a renewal of the 0.55 mills for a period of 8 years will assure the continuation of the program.

FINANCE:

The current millage funding of 0.55 mills from 2016 to 2023 has expired. Millage funding will allow the program to continue education, surveillance, and control of mosquitoes to protect public health and improve quality of life for Bay County residents. No general funds are used or obligated for this program.

RECOMMENDATION:

Request a favorable recommendation to the Board to place the 0.55 mills Mosquito Control millage renewal proposal on the November 2024 ballot for a period of eight (8) years, 2024 through 2031 inclusive. Furthermore, that the actual ballot language is subject to confirmation from the Equalization Department regarding the estimated revenues for the first year of levy and that changes as to form may be made by Corporation Counsel and be presented for approval by the Board by that department for certification prior to submission to the County Clerk.

cc: Jim Barcia
Laura Ogar
Amber Davis Johnson
Lindsey Arsenault

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)

WHEREAS, The Mosquito Control Millage has been highly supported by Bay County residents since 1976; and

WHEREAS, The last ballot proposal in 2016 was approved by 84% of voters; and

WHEREAS, The current millage funding of 0.55 mills from 2016 to 2023 has expired and a renewal of the 0.55 mills for a period of 8 years will assure the continuation of the program; and

WHEREAS, Millage funding will allow the program to continue education, surveillance, and control of mosquitoes to protect public health and improve quality of life for Bay County residents; and

WHEREAS, No general funds are used or obligated for this program; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners authorizes placement of a ballot question to be submitted to the electors of Bay County on November 5, 2024, for the purpose to renew the 0.55 mills Mosquito Control Millage for a period of eight (8) years, 2024 through 2031 inclusive; Be It Further

RESOLVED That the actual ballot language will be submitted by Corporation Counsel to the board for approval, with said language being subject to confirmation from the Bay County Equalization Department regarding the estimated revenues for the first year of levy and that changes as to form may be made by Corporation Counsel following approval by the Board prior to submission to the Bay County Clerk.

TIM BANASZAK, CHAIR
AND COMMITTEE

Mosquito Control – Placement of Millage Question on November 2024 Ballot

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___



**BAY COUNTY
PERSONNEL DEPARTMENT**

James A. Barcia
County Executive

Tiffany Jerry
Director
jerryt@baycounty.net

To: Timothy Banaszak, Chair, Committee of the Whole
From: Tiffany Jerry, Director of Personnel and Employee Relations
Date: May 28, 2024
Re: **Committee of the Whole Agenda**



Please consider the following items for the agenda of your committee meeting scheduled for June 4, 2024.

1. Request:

Matthew Beaver has submitted a request to hire an Animal Control Officer (TU09) at the one-year rate of \$23.90/hour.

Background:

A Certified Animal Control Officer with over five years' experience applied for the open Animal Control Officer position. The candidate comes with both the required certification, experience as an Animal Control Officer and several years of additional experience working in other positions with Animal Shelters, including ours. The certifications and experience the candidate has allows the unique opportunity to hire someone that can immediately assist our shelter staff in a meaningful way.

Finance/Economics:

Funds are currently budgeted with no additional funds required.

Recommendation:

To approve the hiring of an Animal Control Officer at the one-year rate of \$23.90 per hour.

Thank you for your consideration and approval of any necessary budget adjustments related to the aforementioned requests. If you have any questions or concerns, please feel free to contact me.

cc: Jim Barcia
Amber Davis-Johnson
Shawna Walraven
Kim Priessnitz
Matthew Beaver

To: Tim Banaszak, Chair, Committee of the Whole
From: Matt Beaver, Director of Administrative Services
Date: May 23, 2024
Subject: Hiring an Animal Control Officer at the one-year rate

REQUEST:

To hire an Animal Control Officer (TU09) at the one-year rate of \$23.90 per hour.

BACKGROUND:

A certified Animal Control Officer with over five years' experience applied for the open Animal Control Officer position. The candidate comes with both the required certification, experience as an Animal Control Officer and several years of additional experience working in other positions within Animal Shelters, including ours. The certifications and experience the candidate has allows the unique opportunity to hire someone that can immediately assist our shelter staff in a meaningful way.

ECONOMICS:

Funds are currently budgeted with no additional funds required.

RECOMMENDATION:

To approve the hiring of an Animal Control Officer at the one-year rate of \$23.90 per hour.

Cc

Jim Barcia
Shawna Walraven
Tiffany Jerry
Lindsey Arsenault
Kaysey Radtke

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)
 WHEREAS, A Certified Animal Control Officer with over five years' experience applied for the open Bay County Animal Control Officer position; and
 WHEREAS, The candidate comes with both the required certification, experience as an Animal Control Officer and several years of additional experience working in other positions with Animal Shelters, including Bay County; and
 WHEREAS, The certifications and experience the candidate has allows the unique opportunity to hire someone that can immediately assist our shelter staff in a meaningful way; and
 WHEREAS, It is requested that the individual being considered for this position be hired at the 1-year rate of \$23.90/hr (TU09); and
 WHEREAS, Funds are currently budgeted and no additional funds are required; Therefore, Be It
 RESOLVED That the Bay County Board of Commissioners approves hiring the selected candidate for the Animal Control Officer position at the 1-year rate of \$23.90/hour (TU09); Be It Finally
 RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
 AND COMMITTEE

Personnel/Animal Services - Animal Control Officer position hired at the 1-yr rate of \$23.90/hr (TU09)

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

Description	Journal Number	2024 Fund Balance
Estimated Unassigned Fund Balance or (Deficit) 12/31/2023		\$5,626,453
Previous years Assigned Fund Balance for P.O.'s*		\$1,824,885
Assigned Fund Balance for designation to balance 2024 budget		\$2,723,731
Unassigned & Assigned Fund Balance or (Deficit) at 12/31/2023		<u>\$10,175,069</u>
2024 Budgeted Surplus /(Deficit)		<u>(\$2,723,731)</u>

BUDGET ADJUSTMENTS POSTED IN JANUARY THROUGH MAY 2024

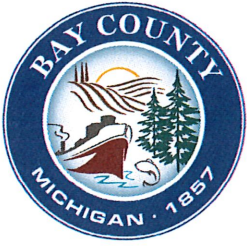
Increase 2024 budget for MSU Extension 2024 Budget. BOC approved per Resolution 2023-228	24-01-238	-124,238
Increase 2024 budget for MMRMA risk management insurance 7.1% increase. BOC approved this B.A. per Resolution 2023-237	24-01-235	-46,736
Decrease use of G.F. balance due to duplicate entry of one position in the Sheriff budget. BOC approves of this correction of a budget per Resolution 2023-241	24-01-237	105,893
Budget for LeadsOnline software for the Sheriff Dept. BOC approved this B.A. per Resolution 2023-185	24-01-472	-4,000
Budget for a 2023 P.O. rolled over for the Sheriff Dept. for a vehicle that the vendor never provided. BOC approved B.A. per Resolution 2023-241	24-01-547	-47,524
Budget for an increase due to new vehicle purchase prices increasing. BOC approved this B.A. per Resolution #2024-13	24-02-294	-14,500
Increased Juvenile Home budget for purchase of laundry equipment. BOC approved this B.A. per Resolution #2024-23	24-03-032	-6,000
Budget for Juvenile Home repairs. BOC approved this B.A. per Resolution #2024-22	24-03-033	-26,000
Budget for a 2023 P.O. rolled over for the elevator replacement project. BOC approved the Bid award and B.A. for this project by Resolution #2024-02*	24-03-218	-978,000
Correct the budget for Transportation asset management grant. BOC approved this B.A. by Resolution 2023-156	24-03-412	18,008
Correct the 2024 Civic Arena budget by removing a budgeted expense not needed. BOC approved this B.A. by Resolution 2023-241	24-03-116	2,500
Increase ISD 2024 budget for the additional cost to implement the lease tracking software. BOC approved of this B.A. per Resolution 2024-41	24-03-409	-2,500
Increase the budget for the price increase for Delta College fitness agreement. BOC approved this B.A. by Resolution 2023-188	24-03-411	-40
Budget for temporary help for the Treasurer's Office. BOC approved this B.A. per Resolution 2024-28	24-04-284	-6,000
Budget for open 2023 P.O.'s rolled over into the year 2024. BOC approved per Resolution 2023-241*	24-04-368	-926,506

MAY 28, 2024

-2,055,643

Estimated Unassigned Fund Balance or (Deficit) 5/28/2024

\$5,395,695



**BAY COUNTY
FINANCE DEPARTMENT**

James A. Barcia
County Executive

Shawna S. Walraven
Finance Officer
walravens@baycounty.net

Kimberly A. Priessnitz
Assistant Finance Officer
priessnitzk@baycounty.net

Frances A. Moore
Purchasing
moorefa@baycounty.net

Julie A. O'Malley
Information Systems Manager
omalleyj@baycounty.net

TO: Tim Banaszak, Chairperson
Committee of the Whole

FROM: Shawna S. Walraven, Finance Officer

DATE: May 29, 2024

RE: Executive Directive #2007-001

REQUEST:

Please place this memo on June 4, 2024, Committee of the Whole Agenda for your committee's information.

BACKGROUND:

On May 13, 2024, an email was sent requesting departments to contact their grantor agencies to confirm their level of grant funding for the current year. As stated previously, the Finance Department would request monthly updates from these departments regarding their grant funding status and then provide a status update to your committee at your monthly meeting.

ECONOMICS:

As of the date of this communication, the following are the updates to the previous correspondence:

1. The federal/state grantor agencies that have responded to department's requests indicate that funding levels for the federal/state grants with regard to fiscal year 2023 and/or 2024 appear to have no changes except what is noted below:
 - A. On Tuesday, May 21, 2024, Bay County Office of Community Corrections received notice of a \$15,000 grant reduction for a funding period of October 1, 2023, to September 30, 2024.

	Orgs	2022 – 2023 Grant Award	2023 – 2024 Grant Award
Community Correction Grant	27436400	156,995	166,264 less
	27436481		<u>15,000</u>
			151,264

A representative from Community Corrections and/or the Sheriff's Department will attend the Committee of the Whole meeting.

RECOMMENDATION:

To receive.

cc: Jim Barcia, County Executive
Kim Priessnitz, Assistant Finance Officer
Troy Cunningham, Sheriff
Chris Mausolf, Undersheriff
Dujana Solomon, Community Corrections Manager

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/24)

RESOLVED That the Bay County Board of Commissioners hereby approves the claims against the County as follows:

ACCOUNTS PAYABLE:

5/8/2024	\$659,351.20
5/15/2024	\$592,350.03
5/22/2024	\$490,007.08
5/29/2024	\$559,327.25

TIM BANASZAK, CHAIR
AND COMMITTEE

Payables

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

BAY COUNTY BOARD OF COMMISSIONERS

JUNE 18, 2024

RESOLUTION

BY: COMMITTEE OF THE WHOLE (6/4/2024)

WHEREAS, Each year, the Bay County Community Corrections Department requests grant funding from the Michigan Department of Corrections for the purpose of providing services to defendants and offenders in the community in lieu of jail and prison; and

WHEREAS, In 2024, Community Corrections was awarded funding for a software platform through Fieldware to support its pretrial services department; and

WHEREAS, This software is a case management system that will not only help keep track of bond cases, but will send out court reminders and assist with Key Performance Measures as well; and

WHEREAS, Pursuant to Resolution 2023-52, The Bay County Board of Commissioners authorized the execution of the Community Correction grant documents including the application and award documents; and

WHEREAS, Bay County Community Corrections has been awarded \$12,000 for the 2024 Michigan Office of Community Corrections Grant Program to contract with this service provider for the remainder of 2024; and

WHEREAS, Dependent on funding availability, Bay County Community Corrections also wishes to enter into contract with Fieldware for 2025. The contract amount for 2025 is \$36,000; and

WHEREAS, There is no financial impact to Bay County as the service contracts are paid for entirely with grant funds. No service contracts will be entered into unless the grant funding is awarded to Bay County. Further, the service contracts provide for contract termination if there is no available grant funding; Therefore, Be It

RESOLVED That the Bay County Board of Commissioners approves a two (2) year contract with Fieldware LLC. and authorizes the Chairman of the Board to sign all required documents on behalf of Bay County (Community Corrections) following Finance and Corporation Counsel review and approval; Be It Further

RESOLVED That the grant applicant/recipient departments are required to work simultaneously with the Finance Department whose staff will provide financial oversight of said grant; Be It Further

RESOLVED That it is clearly understood that if these grant funds are terminated, any position(s) funded by this grant shall be terminated and will be not absorbed by the County; Be It Finally

RESOLVED That related budget adjustments, if required, are approved.

TIM BANASZAK, CHAIR
AND COMMITTEE

Community Corrections – Fieldware LLC. Software Contract

MOVED BY COMM. _____

SUPPORTED BY COMM. _____

COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E	COMMISSIONER	Y	N	E
KATHY NIEMIEC				COLLEEN M. MAILLETTE				DENNIS R. POIRIER			
TIM BANASZAK				THOMAS M. HEREK							
VAUGHN J. BEGICK				KAYSEY L. RADTKE							

VOTE TOTALS:

ROLL CALL: YEAS ___ NAYS ___ EXCUSED ___

VOICE: YEAS ___ NAYS ___ EXCUSED ___

DISPOSITION: ADOPTED ___ DEFEATED ___ WITHDRAWN ___

AMENDED ___ CORRECTED ___ REFERRED ___ NO ACTION TAKEN ___

**COMMITTEE OF THE WHOLE
MINUTES**

MEETING OF THE BAY COUNTY COMMITTEE OF THE WHOLE HELD ON WEDNESDAY, MAY 7, 2024, FOURTH FLOOR, BAY COUNTY BUILDING.

CALL TO ORDER BY CHAIR BANASZAK AT 4:00 P.M.

MOTION NO.

COMMISSIONERS PRESENT:	1	2	3	4	5	6	7	8	9	10	11	12
TIM BANASZAK, CHAIR p	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
KAYSEY L. RADTKE, V. CHAIR P	S/Y	Y	Y	Y	Y	M/Y	Y	S/Y	M/Y	S/Y	Y	M/Y
KATHY NIEMIEC P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
COLLEEN MAILLETTE P	Y	S/Y	S/Y	M/Y	Y	Y	Y	Y	S/Y	M/Y	M/Y	Y
THOMAS M. HEREK P	Y	Y	M/Y	S/Y	M/Y	S/Y	S/Y	M/Y	Y	Y	S/Y	S/Y
DENNIS R. POIRIER P	M/Y	M/Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y
VAUGHN J. BEGICK, EX OFFICIO P	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y

MOTION NO.

COMMISSIONERS PRESENT:	13	14	15	16	17	18	19	20	21	22	23	24
TIM BANASZAK, CHAIR	Y	Y	Y	Y	Y	Y						
KAYSEY L. RADTKE, V. CHAIR	S/Y	Y	S/Y	S/Y	M/Y	Y						
KATHY NIEMIEC	Y	Y	Y	Y	Y	Y						
COLLEEN MAILLETTE	M/Y	Y	Y	Y	Y	M/Y						
THOMAS M. HEREK	Y	M/Y	M/Y	M/Y	S/Y	Y						
DENNIS R. POIRIER	Y	S/Y	Y	Y	Y	S/Y						
VAUGHN J. BEGICK, EX OFFICIO	Y	Y	Y	Y	Y	Y						

MOTION NO.

COMMISSIONERS PRESENT:	25	26	27	28	29	30	31	32	33	34	35	36
TIM BANASZAK, CHAIR												
KAYSEY L. RADTKE, V. CHAIR												
KATHY NIEMIEC												
COLLEEN MAILLETTE												
THOMAS M. HEREK												
DENNIS R. POIRIER												
VAUGHN J. BEGICK, EX OFFICIO												

OTHERS PRESENT: A. Davis-Johnson, J.Barcia, S. Walraven, M. Beaver, T. Jerry, N.Paige, H.Wentz, L.Aresenault, R.Gale, J.Reynolds, T.Cunningham, K.Ball, B.Eurich, J.Strasz, M.Beaver,

ZOOM:

M- MOVED; S-SUPPORTED; Y-YEA; ABS.-ABSTAIN; E-EXCUSED; A-ABSENT; W-WITHDRAWN

**COMMITTEE OF THE WHOLE
MINUTES
TUESDAY, MAY 7, 2024
PAGE 2**

MOTION NO.

NOTE: In addition to these typed minutes which provide an overview of the meeting and are not verbatim, this Committee meeting was also videotaped and those tapes are available for review in the Executive's Office or can be viewed on Bay County's website www.baycounty-mi.gov/executive/videos.

1. **MOVED, SUPPORTED AND CARRIED TO APPROVE THE MAY 7, 2024, COMMITTEE OF THE WHOLE AGENDA AS PRINTED.**
2. **MOVED, SUPPORTED AND CARRIED TO APPROVE THE APRIL 2, 2024, COMMITTEE OF THE WHOLE MINUTES AS PRINTED.**

Public input was called with no one wishing to address the Committee.

The first item on the agenda was a presentation by Katie Ball, Prevention Specialist Lead at McLaren Prevention Services, regarding Opioid Misuse Prevention. Following a brief question and answer period with commissioners, It was

3. **MOVED, SUPPORTED AND CARRIED TO RECEIVE PRESENTATION FOR OPIOID MISUSE PREVENTION.**
4. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: HOMELAND SECURITY GRANT FTY 2025 (SHERIFF).**
5. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: PINCONNING AREA SCHOOL RESOURCE OFFICER AGREEMENT FTY 2024-2025 (LINWOOD ELEMENTARY SCHOOL) (SHERIFF).**
6. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: BAY CITY PUBLIC SCHOOL RESOURCE OFFICER AGREEMENT FTY 2024 (SHERIFF).**
7. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: BANGOR TOWNSHIP AND BANGOR SCHOOL RESOURCE OFFICER AGREEMENT FTY 2024-2025 (SHERIFF).**
8. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: CRIME VICTIM RIGHTS GRANT AGREEMENT FOR 2024-2025 (PROSECUTOR).**
9. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: GRANT APPLICATIONS SUPPORTING TREATMENT COURT SERVICES (COURTS)**
10. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: NEW POSITION - JUVENILE COURT ASSESSMENTS COORDINATOR (PU06) EFFECTIVE OCTOBER 1, 2024 (PROBATE COURT).**
11. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: IPAWS MOU RENEWAL FOR 2024-2027 (9-1-1 CENTRAL DISPATCH/EMERGENCY MANAGEMENT).**

12. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: LETTER OF INTENT TO REGION VII, AAA FOR THIRD YEAR MULTI-CONTRACT FY2024 FUNDING (DEPARTMENT ON AGING).**
13. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: TEMPORARY PART-TIME KENNEL ATTENDANT POSITION – JUNE 1 THROUGH AUGUST 17, 2024 (ANIMAL SERVICES).**
14. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED RESOLUTION RE: FULL-TIME JUVENILE HOME YOUTH DEVELOPMENT WORKER POSITION HIRED AT 2-YEAR RATE (PERSONNEL/JUVENILE HOME).**
15. **MOVED, SUPPORTED AND CARRIED TO RECEIVE GENERAL FUND EQUITY 2023 (FINANCE).**
16. **MOVED, SUPPORTED AND CARRIED TO RECEIVE EXECUTIVE DIRECTIVE #2007-11 (FINANCE).**
17. **MOVED, SUPPORTED AND CARRIED TO RECOMMEND BOARD APPROVAL OF THE PROPOSED PAYABLES RESOLUTION (FINANCE).**

Under Miscellaneous, Board Chair Begick reported on the recent MAC Conference, i.e. Empowering Michigan’s Families/MiLEAP Childcare Initiative, MEDC Resources for Business and Communities, Leading in Times of Crisis and Change, and Maximizing Your County’s Retirement Plan.

Administrative Services Director & Director of Veterans Affairs Matthew Beaver stated that Bay County Animal Services and Adoption Center is hosting Empty the Shelter Week, which offers lowered rates for dog and cat adoptions. Also offered this month is a free vaccination clinic held on May 18, 2024, from 1:00 PM to 5:00 PM for Bay County residents only.

There being no further business, it was

18. **MOVED, SUPPORTED AND CARRIED TO ADJOURN (4:35 P.M.).**

Submitted By:

Lindsey Arsenault
Board Coordinator